



# General Information

February 9 - 12, 2018 • Miami Fair Expo Center • Miami, Florida

## SHOW MOVE-IN

Wednesday, February 7 ..... 9:00 am – 6:00 pm\*  
Thursday, February 8 ..... 9:00 am – 6:00 pm\*  
Friday, February 9 ..... 7:00 am – 11:00 am  
\*Targeted Move-In

## SHOW DAYS & HOURS

Friday, February 9 ..... 11:00 am – 7:00 pm  
Saturday, February 10 ..... 11:00 am – 7:00 pm  
Sunday, February 11 ..... 11:00 am – 7:00 pm  
Monday, February 12 ..... 11:00 am – 5:00 pm  
*Exhibitors will be permitted access to the show floor at 9:00 am. Show floor must be cleared 30 minutes after show closes.*

## SHOW MOVE-OUT

Monday, February 12 ..... 5:00 pm\* – midnight  
*\*The floor will freeze for 30-minutes for aisle carpet to be lifted. Approximately at 5:30 pm empty boxes will begin to be returned. All merchandise must be packed and loaded out from the Miami Fair Expo Center by 9pm on Monday, February 12<sup>th</sup>.*

## ARMORED SERVICES

Brinks: (800) 232-3149  
Loomis: (800) 554-7363  
Malca-Amit: (212) 840-8330 ext. 514  
Ferrari: (516) 239-6141

## ATM

There are ATM machines located in each hall.

## ATTENDEE SELLING / VENDOR BADGES

If an attendee has merchandise they want to sell at the show, they must purchase a vendor's badge for \$500. USAS does not recommend dealers; it is up to the vendor to seek out a dealer with whom to do business. Vendors' access to the show floor is limited to the official show hours.

## BADGES (EXHIBITOR REGISTRATION)

Exhibitors must pre-register all of their personnel who will participate in the event. Exhibitors register booth personnel via the online Exhibitor Console. Exhibitors may not request a badge for another dealer. Other dealers exhibiting in a dealer's booth must complete the Booth Share forms.

## BADGE POLICY

U.S. Antique Shows strictly enforces and monitors the number of exhibitor and assistant badges requested by exhibiting companies. The policy has been designed to address the problem of assistants buying on the show floor prior to show opening, the safety issues posed by their presence and fairness to other exhibitors. USAS has discretion to deny a badge to any person. The transfer of any exhibitor badge, or other misuse, is strictly prohibited and may result in termination of the exhibitor's contract with no refund. Badges must be worn at all times while at the show. No one will be allowed on the exhibit floor during non-public hours without a badge.

## BOOTH CLEANING

Booth cleaning is not included with your booth package. If you need your booth vacuumed prior to the show opening, you must order cleaning service. Refer to the Expo services forms in the Exhibitor Service Manual. Show cleaning is completed one hour prior to doors opening.

## CHILDREN

Due to safety restrictions, children 17 and under are NOT allowed on the show floor during move-in or move-out. Children 17 and under must be accompanied by an adult during show days.

## EXHIBIT HALL

Miami Fair Expo Center  
10901 SW 24 St.  
Miami, FL 33165  
Phone: 305-223-7060  
[www.thefair.me](http://www.thefair.me)

## FREIGHT SHIPPING ADDRESS

### Advance Shipment - (no later than January 31, 2018)

Expo Convention Contractors  
The Original Miami Antique Show  
*Your Name & Company Name and Booth #*  
15959 NW 15 Avenue  
Miami, FL 33169-5607

### Direct Shipment - (February 7 - 8, 2018)

Miami Fair Expo Center  
The Original Miami Antique Show  
*Your Name & Company Name and Booth #*  
10901 SW 24th St.  
Miami, FL 33165



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## GRADING/TRADEMARKS

Exhibitor represents that it has complied with and will continue to comply with all regulations of the United States Federal Trade Commission relating to stamping and grading of jewelry. All Exhibitors, both foreign and domestic, whose product contains precious metals and who use a quality mark must also use a trademark registered with the United States Patent and Trademark Office and furnish Show Management with a copy of the filed trademark and registration number.

## HOTEL AND TRAVEL

USAS are partnered with onPeak for The Original Miami Antique Show. To book your reservations please call or [book online](#).

Toll Free: 800.789.9887

Direct: 212.779.7666

## INSURANCE

The Original Miami Antique Show does not provide any type of insurance coverage for the property and/or personnel of exhibiting companies (see Terms & Conditions on back of Exhibit Space Contract). Exhibitors must maintain insurance that meets the requirements outlined in the Insurance section of this manual and submit proof to The Original Miami Antique Show. [Click here](#), log-in to the exhibitor portal and submit your insurance certificate. You may also purchase insurance through TotalEvent by [clicking here](#).

## SECURITY

The Original Miami Antique Show, Show Management makes every effort to provide protection for exhibitors' merchandise and displays. Show Management will provide perimeter guard service on a 24-hour basis to include move-in, show days and move-out. While Show Management implements security measures to safeguard your property, neither Show Management, the Miami Fair Exposition Center, Show Management hired Security, Expo Convention Services, nor any of their officers, agents or employees assume any responsibility for such property, loss or theft. To order additional booth security, such as an overnight security guard, please contact Reliable Security at 770-858-1730 / [info@reliableguard.com](mailto:info@reliableguard.com) or you may refer to the Reliable Security form within this manual.

## SIGNS

A booth ID sign is provided with company name and booth number.

## SMOKING

Smoking is strictly prohibited in the exhibit halls, lobbies, and meeting rooms during move-in, move-out and all show days.

## STORAGE

No exhibit merchandise, equipment, container or packing materials shall be brought into or out of exhibit space during exhibit hours.

- Empty crates, cartons, and boxes must be removed from the exhibitor's booth and may be stored in a designated area on show site.
- Please be certain to mark your company name and exhibit booth number on each label.

## TELEPHONE & INTERNET SERVICES

Telephone and internet services are not included with your booth package. If you require these services, please refer to the vendor order forms.