



CONVENTION CONTRACTORS INC.
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 Customer Service Phone: (305) 751-1234
 Customer Service Fax: (305) 751-1298

DISCOUNT DEADLINE:
JANUARY 24, 2018

PORTER SERVICE

The Original Miami Antique Show
 February 9 - 12, 2018
 Miami Fair Expo Center

PORTER SERVICE ORDER FORM

PORTER SERVICE is a feature for exhibitors using a Personally Operated Vehicle (only). One worker equipped with a flat cart will assist those exhibitors with unloading & delivery of goods to your booth (for a maximum of 20 minutes) = **\$52.50**. After one hour you will be billed at \$26.25 per 20 minutes.

PORTER SERVICE is aimed at those exhibitors requiring minimum assistance and facilitating the move-in/out process for them.

Exhibitors who have extensive unloading requirements can use the drayage services. Arrangements for this service can be made in advance or on-site at the EXPO Service Desk.

Empty storage service will only be available to exhibitors who utilize the complete drayage service. Exhibitors who do not use these services will be charged on a per carton rate to handle their empties.

ORDER PORTER SERVICE AT YOUR OWN RISK. EXPO WILL NOT BE RESPONSIBLE FOR ANY DAMAGES.

Exhibitors are required to carry all-risk floater insurance covering their product and exhibit materials against damage, loss and other hazards. The coverage should start when the product and exhibit material leaves your place of business and end when it is returned to your facility after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost.

Porter Service will be available from the loading docks. Please instruct your personnel to identify themselves as exhibitors requiring Porter Service to security personnel. They will be directed to specially designated areas. This service does Not include rental trucks or company trucks.

I will require Porter Service for

Move In Date	Number of 20 minute trips

Move Out Date	Number of 20 minute trips

Return along with the Payment Policy form via Fax 305.751.1298 or email info@expocci.com

Exhibitor _____ Booth _____

Address _____

City _____ State _____ Zip _____ Country _____

Phone _____ Fax _____

Email _____ Contact _____