SHOW RULES & INFORMATION

Photo ID Badges

It is important that you get your Badge Form (along with pictures – if we do not have them in the database) into our office on or before December 7, 2012. Your booth payment is due November 15, 2012. We have found that too many non-exhibiting dealers (buyers) are getting into our show simply by some of our exhibitors adding them to their booth or switching out badges. This will be closely monitored. **It is your responsibility to get the badge form in prior to the show. If we do not receive your badge form we will not make your badges. Yes, we have many of our dealers photos on file but we cannot assume who will be in your booth each year.**

Early Drop Off

On the afternoon of Monday January 28th we will only allow **pre-registered** dealers with box trucks 17 feet or longer to have an early unloading. The application is included in this packet (or online), please refer to 2013 Miami Beach Antique Show Move In Procedures & Early Drop Off form.

Move-in C & D Halls on Set-Up Days

You can purchase truck storage for the North and South loading docks (form is included in packet or online). Unloading will take place through C & D lobby, north and south loading docks. All large trucks and trailers must unload from the loading docks. Please be considerate of the next person in line. Unload your vehicle and move it as quickly as possible.

Show Rules & Information

Please review the following information closely. This information affects all exhibitors. Since we do not wish to have disputes or customer complaints we will be strictly enforcing these rules in order to be fair to all exhibitors and show the utmost professionalism to our customers.

Once again we are seeing an increase in inappropriate show merchandise. We strictly require that only antique or generally designated suitable 20th century items will be allowed in keeping with the character and premise of the show. Any new items or items unrelated to the nature of

the show will be removed. This will include new or recent collectibles, "antique style" items, arts and crafts or reproductions.
Jewelry dealers must professionally and decoratively display their merchandise. Signage must be professionally done, not handwritten. Too many dealers are getting into the habit of using plastic or other boxes to present or bulk market their merchandise. We will not allow any bulk container type displays or multiple item sales bins labeled with a one price for all, or "everything in box $100.00". This is not a wholesale jewelry mart; each jewelry item must be professionally displayed and priced.

All pegboard must be covered. Pegboard walls that extend out to the front perimeter of the booths must be covered front and back. Covering must be fire retardant paper and can be ordered through Expo.

We absolutely require that all of your displayed merchandise be tagged with a brief description, a circa date and price. Please refer to vetting rules.

All outside jewelry vendors will be required to check in at the office and purchase a vendor badge. These badges will only be sold after the opening of the show. No vendor badges will be sold during setup. Any dealer found doing business with anyone without a vendor badge will be charged for the $500.00 cost of the badge.

It is our belief that included in the price of the booth rent is the exclusive right of the paying exhibitor to shop the show prior to opening. Therefore no one but the exhibitors will be permitted on the floor. **Helpers may not make purchases on set up**. Please note that any exhibitor making it possible in any way for a non-exhibitor to be on the floor during show set-up, will be asked to leave the show and their contract will not be renewed.

Please take careful note of the following extremely important rule regarding early pack out. On the last day of the show we have continued to observe many dealers beginning to pack prior to the closing of the show. As you could imagine, any signs of early packing by the dealers makes the remaining customers uneasy and tends to end any last minute shopping. In past years many final day buyers have completed purchases in the last minute, often making the difference in a dealers show. Therefore any early packing will result in loss of your booth for the following year. NO EXCEPTIONS. Please wait until 6:00 to start packing. **This will be strictly enforced! Your merchandise and displays must be out of the convention hall by midnight on February 4th, 2013.**

Regarding booth displays; no items or furniture may be hung on or extend higher than the 8-foot perimeter drapes. Please inquire if you have a special need. All displayed merchandise

must be kept out of the aisles. Nothing may be attached with tacks, nails or screws to the hall floor or columns. The columns must be kept visible and unblocked as per the Fire Marshall. Exhibitors must keep their booths clean and free of packaging or wrapping material. We will have a designated storage area for your crates and boxes. They cannot be kept in or behind your booth as they are a fire hazard.

At the close of the show each evening, please make sure to have the transactions with your customers fully completed. For both security reasons and insurance purposes we must have the public out of the exhibit halls by the close of the show at 6:00pm. We appreciate your efforts and cooperation in this matter.

Contracts for the 2014 show will be available at the show office. Dealers desiring to renew their contracts may sign up with a **$500.00 deposit** per booth during the first four days of the show. **If paying by check, make checks payable to: George Little Management, LLC (US Funds Only).** If you do not renew your booth at this time you will be releasing to us your booth and our contractual obligation to you.

Show management and the convention center will not accept responsibility for merchandise or equipment delivered by or to exhibitors at any time. If you need to have something delivered to you at the convention center please use the address below.

Miami Beach Convention Center
The Original Miami Beach Antique Show
Your name and or company name – hall (C or D or Ballroom D) & booth number
1901 Convention Center Dr.
Miami Beach, FL 33139

If you have any questions or problems before or during the show please contact the show office. We will do our best to assist you in any way that we can to make this a successful and enjoyable show.